

QUESTIONS AND ANSWERS

FOSTERING EFFECTIVE INCLUSION OF THE PERSONS WITH DISABILITIES INTO THE LABOUR MARKET

Republic of Croatia

1. Publication reference

EuropeAid/129157/M/ACT/HR

2. Procedure

Open

3. Programme

IPA

4. Financing

Operational Programme for Human Resources Development 2007-2009, Instrument for Pre-Accession Assistance

5. Contracting Authority

Croatian Employment Service, Department for Financing and Contracting of EU Projects

QUESTIONS	ANSWERS
Q1. Is an organization from Slovenia eligible applicant for this grant, having in mind that project activities will take place in Croatia?	Regarding eligibility of applicants please refer to section 2.1.1 of Guidelines of Applicants (GfA) <i>Eligibility of applicants: who may apply?</i> Furthermore, please consult section 2.1.3. <i>Eligible actions: actions for which an application may be made.</i>
Q2. Is a social cooperative from Italy eligible applicant for this Call for proposal?	In addition, as indicated in the GfA, section 2.2.4 <i>Further information for the Application</i> , in the interest of equal treatment of applicants, the Contracting Authority, CES DFC, cannot give a prior opinion on the eligibility of an applicant, a partner, an action or specific activities.
Q3. Must the applicant and its partners on the project be registered in PADOR?	Registration in PADOR is not obligatory either for the applicant or for their partners on the project as it is indicated in the GfA, section 2.2 <i>How to apply and the procedures to follow.</i> In addition, Grant Application Form should be filled in completely, regardless of one's registration in PADOR.

<p>Q4. Is a study visit outside of Croatia eligible activity? Study visit would be conducted for persons with disabilities from Croatia in order to share experience, knowledge and good practices.</p>	<p>As indicated in GfA, section 2.1.3 <i>Eligible actions: actions for which an application may be made, Location</i>, “Actions must take place in Croatia.”</p> <p>However, study visit outside of Croatia can be eligible if it is necessary, clearly explained and justified under the envisaged activities of the project and if such activity would contribute to the specific objective(s) that the action aims to achieve.</p>
<p>Q5. Can persons with disabilities that come from other European countries than Croatia be considered as target group under this Call for proposal?</p>	<p>Target groups for this Call for Proposals are defined in GfA, section 1.2 <i>Objectives of the programme and priority issues</i> and as such should be respected.</p> <p>Please note that assessment of the relevance of the target group is the task and responsibility of the Evaluation Committee.</p>
<p>Q6. Is it eligible for persons with disabilities that come from other European countries than Croatia to teach good practice examples to the Croatian partners on project?</p>	<p>Regarding the eligibility of activities, as it is stated in GfA, section 2.1.3 <i>Eligible actions: actions for which an application may be made, Types of activities</i>, “All activities which aim at achieving the Programme objectives and fall within the eligible thematic areas could qualify for financing”.</p> <p>Please note, however, that the assessment of proposed activities in relation to its objectives and purpose is the task and responsibility of the Evaluation Committee.</p> <p>Furthermore, as indicated in the GfA, section 2.2.4 <i>Further information for the Application</i>, in the interest of equal treatment of applicants, the Contracting Authority, CES DFC, cannot give a prior opinion on the eligibility of an applicant, a partner, an action or specific activities.</p>
<p>Q7. Is buying a laptop an eligible cost?</p>	<p>According to the GfA, section 2.1.4 <i>Eligibility of costs: costs which may be taken into consideration for the grant, Eligible direct costs</i>: “To be eligible under this Call for proposal, costs must comply with the provisions of article 14 of the General Conditions to the Standard Grant Contract (see Annex F of the Guidelines)”.</p> <p>Pay attention also to the provision stated in GfA, section 2.1.3 <i>Eligible actions: actions for which an application may be made, Types of activity</i>: “Purchase of furniture, equipment, adaptation and modernisation of existing infrastructures which is necessary for achieving the objectives of the project may not exceed 26% of the total eligible costs of the action.”</p>
<p>Q8. Could you please explain us the Evaluation costs: who do we have to engage to do the evaluation, how often, what are the approximate</p>	<p>External evaluation is usually recommended/envisaged for projects that are innovative and therefore wider community could</p>

costs for an external evaluator?	benefit from the results of the project. For those kinds of projects you can put evaluation costs in the budget only if you decide to conduct it, but it's not obligatory. Evaluation is considered to be taken after the project itself is ended and the results of the project are achieved. It is carried out by the external evaluators whose services are available on the market. Estimated costs for the evaluation service should be based on the offers from relevant consulting companies.
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